**COTTONWOOD, INCORPORATED**

**PURCHASE REQUISITION**

Policy #04-014

**Date: 11/27/2017**

**Purchase Order  Check  Company Credit Card**

**Department**

Administration  Residential

Cargo Straps  Retirement Services

CDDO  Support Services

Community Relations  Transportation

Employment Services  Work Enrichment

Foundation  Work Services

Health Supports  Special Needs Fund

**Justification:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Quantity** | **Item** | **Unit Price** | **Cost** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  |  |  | **$0.00** |
|  | | **Total** | **$0.00** |

**Suggested Vendor:**

**Comments:**

|  |  |
| --- | --- |
| **Requested By:** | **Department Director:** |
| **Work Contract, House, Person Served:** | **Administrator:** |